

Cleaning Solutions

for Business & Industry, Inc.

5603 W. Raymond St., Suite K, Indianapolis, IN 46241 (317)808-1898 (888)274-2772

www.cleaningsolutions-indiana.com

Employment Application

Cleaning Solutions is looking for excellent employees, regardless of race, religion, sex, national origin, age, marital status, or veteran status.

Date: ___/___/___

Name: _____

Home Address: _____

Home Telephone: _____ Other Number: _____

Last four numbers of social security number: _____

Position Applied for: _____

If applying for a position that requires driving a company vehicle (manager, floor tech, etc.):

Do you have a current driver's license? Yes No

Has your license ever been suspended? Yes No

Do you have a good driving record? Yes No

Are you insurable with our auto insurance company? Yes No

Expected wage? _____

When are you interested in working?

Mornings Afternoons Evenings Weekends

Available for fill-in/substitution work? Yes No

How many hours per week are you interested in working? _____

In what areas/locations are you interested in working for our company?

Indianapolis Area: Downtown Southside Westside Northside

Eastside Park 100

Other Areas (please list city/town): _____

Have you ever been convicted of a felony? Yes No

Have you ever been convicted of a misdemeanor? Yes No

If yes, what was the date? _____

What was the charge? _____

At the date of this application, are you at least 18 years of age? Yes No

Will you have a reliable way to and from work? Yes No

Employment Experience

Current or Last Employer: _____
 Address: _____
 Supervisor's Name: _____ Phone _____ May we contact? _____
 Dates worked: From _____ To _____ Reason for leaving? _____
 Your Position: _____ Hours worked: _____ Pay Rate: _____

Prior Employer: _____
 Address: _____
 Supervisor's Name: _____ Phone _____ May we contact? _____
 Dates worked: From _____ To _____ Reason for leaving? _____
 Your Position: _____ Hours worked: _____ Pay Rate: _____

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Education

	School Name	Number of years				Graduate?	
		9	10	11	12	Yes	No
High School						Yes	No
Trade/Tech		1	2	3	4	Yes	No
College		1	2	3	4	Yes	No

References

	Phone	Relationship	Yrs. known

By submitting this application, I give permission to Cleaning Solutions to investigate my employment and education background, criminal history, and general reputation and character. I authorize anyone possessing this information to release it to Cleaning Solutions, and I release anyone so authorized and Cleaning Solutions from all liability and damages in furnishing, obtaining or using such information.

I understand that completing this application does not imply that I am employed by Cleaning Solutions. I understand that if I am hired by Cleaning Solutions, discovery of any false or misleading information on this application will be grounds for dismissal. I understand that if hired, employment will be "at will"—either party may terminate the employment relationship at any time.

Applicant's Signature: _____ Date: _____